

align resources with strategic objectives.

Self Service – a critical component of Human Capital Management (HCM).

With tough market conditions and continual hiring freezes, companies need to measure and motivate their workforce, identify top performers and keep hold of scarce talent. Pro Initiative delivers a full range of web-enabled human capital management (HCM) applications developed by SSA Global that provide a comprehensive solution, from recruitment to compensation to training. HCM enables you to manage critical and sensitive information in a centralised, secure database while making it available to line managers and employees throughout your organisation.

The acceptance of the Internet as a mature and trusted platform is driving new HCM functionality, particularly in the area of employee self service (ESS). Self Service, a component of HCM, is all about improving the employee relationship with the company, bridging the business to employee gap. It provides web-based access to personal information, payroll and benefits, which may be included as part of a role-based portal. Take a closer look at how this solution can make a critical difference in your organisation.

Employee Self Service

- Personal information
- Address information
- Emergency contact
- Education information
- Property information
- License and certifications
- Automobile information
- Change password

Manager Self Service

- Employee status changes
- Employee profile inquiry
- New hire processing
- View and request time off
- View employee calendar
- Performance reviews
- Salary planning
- Time sheet entry

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human capital management

self service

Training Self Service

- View training history
- Training enrollment requests
- View course catalog

Benefits Self-Service

- View and change dependent information
- View current benefits
- Open enrollment processing
- Benefits lifestyle changes
- Flexible benefits confirmation

Payroll Self-Service

- View direct deposit information
- Change direct deposit information
- View super details
- View payslip history
- View previous YTD history

Make it Pay.

Self Service enables you to reduce costs associated with typically resource- and paper- intensive processes within your workforce. Employees can find out what information HR has on file, and request changes before things happen, rather than as an afterthought.

- Improve the accuracy and accountability of workforce data
- Reduce or eliminate costs associated with paper-based forms and processes
- Reduce HR service delivery costs
- Streamline business processes
- Empower employees and managers

Self Service helps reduce HR administrative workload, labor and costs. But the benefits go beyond saved time and cost, as HR will be able to provide more face-to-face attention to issues that are more personal than personnel. Finally, it gives HR professionals the opportunity to fulfill strategic, rather than operational roles within the enterprise, as reduced administration helps close the skill gap by aligning resources with strategic objectives.

When your enterprise won't wait for better human capital management, move forward faster with Self Service.

About SSA Global.

SSA Global™ is a leading developer of ERP solutions. In addition to core ERP applications, SSA Global develops a full range of integrated extended solutions including corporate performance management, customer relationship management, product lifecycle management, supply chain management and supplier relationship management. Headquartered in Chicago, SSA Global has 60 locations worldwide and its product offerings are used by approximately 13,000 active customers in over 90 countries.

About PRO INITIATIVE.

Pro Initiative distributes the SSA Global product range throughout the Pacific Region. Pro Initiative was formed by a consortium of former SSA Global staff and Business Process Outsourcing specialists. To meet the changing demands of business today PRO INITIATIVE delivers solutions to clients based on traditional in-house deployments as well as via ASP and BPO, providing clients the ability to focus on activities that add value to your organisation and not worry about IT infrastructure.

For additional information on PRO INITIATIVE and the innovative range of products and services please call us on +61 2 9460 9799 or email info@proinitiative.com.au

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